

**Ventura Classified Employees Association
2010 Scholarship Application
Application Checklist**

Dear Applicant,

The enclosed application packet includes several documents. Please use the checklist below as a tool to ensure that you submit your application with all of the required documentation. **All scholarship applications are due no later than 5:00 p.m. on Friday April 16, 2010.**

Applications should be sent (through inter-district brown mail, in person, or by U.S. mail service) to the VCEA office located at 1727 Mesa Verde Ave., Suite 120, Ventura, 93003
Thank you for taking the time to apply for one of VCEA's scholarships. We are excited to know that you are taking your education to the next level. It is our hope that you are successful in your journey.

1.	Applicant Information Page	<input type="checkbox"/>
2.	Personal Reference Page	<input type="checkbox"/>
3.	Scholastic Reference Page	<input type="checkbox"/>
4.	Brag Page (2 pages)	<input type="checkbox"/>
5.	Official Transcripts	<input type="checkbox"/>
6.	A personal statement emphasizing why you believe you should be chosen as a scholarship recipient. (for merit applicants only)	<input type="checkbox"/>
7.	If applying for the scholarship based on need, you must submit a one-page typed essay expressing your personal feelings as to why you would be the best recipient for this scholarship.	<input type="checkbox"/>

Best of luck to you!
Sincerely,

Penny Brown
Chairperson of the Scholarship Committee

Ventura Classified Employees Association

Annual Scholarship

Applicant Information Page

The Scholarship Committee would like to thank you for applying for this scholarship. All information contained in this application is and will remain confidential. At the end of the year, all confidential documents pertaining to the applicant will be shredded and properly discarded. It is imperative that this application is accurately and completely filled out. All application pages must be legible. Failure to provide a completed application is considered grounds for disqualification. **Applications are due by 5:00 p.m. on Friday April 16, 2010**

Which scholarship are you applying for? You may apply for one or the other.		<input type="checkbox"/> Merit Scholarship		<input type="checkbox"/> Need Scholarship	
Last Name:		First Name:			
Mailing Address:		City	State	Zip	
Birth Date: (mm/dd/yy)		Social Security Number:		Current Grade	
Home Phone #		Cell Phone #	Other #		
Expected graduation date:		From which high school will you graduate?			

Please provide us the name of the VCEA member by which you are eligible to apply for this scholarship.

VCEA Member's Name:		Relationship to the applicant:	
Members Date of Hire (mm/dd/yyyy)		Date Member Reached Permanent Status (mm/dd/yyyy)	

Please list the schools/colleges to which you have submitted a formal application for admission. If you have been formally accepted to a school, please place a check in the left hand column and attach a copy of the school's letter of acceptance to your VCEA scholarship application.

<input type="checkbox"/>	School/College:	() -
<input type="checkbox"/>	School/College:	() -
<input type="checkbox"/>	School/College:	() -
<input type="checkbox"/>	School/College:	() -

Applicant's Last Name		Applicant's First Name	
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VCEA Scholarship Application Personal Reference Page

This form must be completed by someone other than a family member. Once this form has been completed please place this personal reference page in a sealed envelope and return to the applicant. The applicant will include and submit completed reference forms with the entire scholarship application.

1.	What is the nature and extent of your acquaintance with the applicant?
2.	Why do you feel that this applicant should be considered for this scholarship?
3.	What is your impression of his/her character traits such as responsibility, reliability, and integrity?
4.	Are you familiar with the applicant's involvement and participation in community activities? If yes, please describe.
5.	Do you know if the applicant has received any special awards or made any special achievements? If yes, please describe.
6.	Is there any additional information that you feel we should know about the applicant?

Name of the person completing this form:		Relationship:	
Please list a phone number where we may contact you:		() -	Ext:
Signature:		Date (mm/dd/yy):	

Applicant's Last Name		Applicant's First Name	
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VCEA Scholarship Application Scholastic Reference Page

This form must be completed by a Teacher, Counselor, or Administrator. Once this form has been completed please place this scholastic reference page in a sealed envelope and return to the applicant. The applicant will include and submit completed reference forms with the entire scholarship application.

1.	What is the nature and extent of your acquaintance with the applicant?
2.	Why do you feel that this applicant should be considered for this scholarship?
3.	What is your impression of his/her school citizenship record?
4.	Are you familiar with the applicant's involvement and participation in school and community activities? If yes, please describe.
5.	Are you familiar with any special achievements or awards that the applicant has received? If yes, please describe.
6.	Please verify the applicant's scholastic record. Mark point average should be cumulative for grades 9, 10, 11, and the first semester of their senior year.
	Mark point average: <input type="text"/>
	Current standing in class: <input type="text"/>
	Is the applicant currently meeting all graduation requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No

Name of the person completing this form:	<input type="text"/>	Position/Title:	<input type="text"/>
Please list a phone number where we may contact you:	() - Ext: <input type="text"/>		
Signature:	<input type="text"/>	Date (mm/dd/yy):	<input type="text"/>

Applicant's Last Name		Applicant's First Name	
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VCEA Scholarship Application
Brag Page

Please be specific, precise, and clear with your involvement in school and community activities. Do not use acronyms. If additional space is needed, feel free to attach an additional page but be sure to follow the format of this "Brag Page" and include your name on the header.

	Dates of Involvement	Honors	Awards
1.	to		
2.	to		
3.	to		
4.	to		
5.	to		
6.	to		

	Dates of Involvement	School Related Activities	Leadership	Awards
1.	to			
2.	to			
3.	to			
4.	to			
5.	to			
6.	to			
7.	to			
8.	to			
9.	to			

Applicant's Last Name		Applicant's First Name	
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VCEA Scholarship Application Brag Page Continued

	Dates of Involvement	Community Service/Activities	Leadership	Awards
1.	to			
Additional information:				
2.	to			
Additional information:				
3.	to			
Additional information:				
4.	to			
Additional information:				
5.	to			
Additional information:				
6.	to			
Additional information:				

	Dates of Involvement	Work Experience	Leadership	Awards
1.	to			
2.	to			
3.	to			
4.	to			

Applicant's Last Name		Applicant's First Name	
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VCEA Scholarship Application
Personal Statement Page

Use this page as your personal statement/essay page.

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